**College Algebra Computer Lab (CAVE) Tutor Position**

Undergraduate and graduate student positions are available as tutors in the College Algebra Computer Lab to provide one-on-one assistance for Math 1065 students. This computer lab was created to support the redesign of the delivery of College Algebra and it is located in the basement of Joyner Library.

The lab will likely be open Monday through Friday during the following hours:

Monday – Thursday: 9:00 A.M. – 7:00 P.M.

Friday: 9:00 A.M. – 2:00 P.M.

**Job Description:**

* Will work one-on-one with students to help with the comprehension of college algebra material and study skills development
* May hold small group sessions based on student need
* Will proctor tests given in the CAVE
* Will police students for cell phones and other electronic devices
* Will police students for food and drink items
* Will attend a mandatory training session prior to the first day of class (date and time TBD)

**Minimum Qualifications**

* Must be an ECU student
* Have a minimum overall GPA of a 3.0
* Have a minimum Math GPA of 3.5
* Must have completed Math 1065 (with A- or higher as final grade) **or** Math 1083/1085 (with B+ or higher as final grade) **or** Math 2121/2122 (with B+ or higher as final grade) **or** Math 2151/2152/2153/2154 (with B+ or higher as final grade) **or** Math 2171/2172/2173 (with B+ or higher as final grade)
* Must have excellent communication skills and be able to work with students from diverse backgrounds with varied skill levels
* Previous tutoring experience is valued but not required

**Tutor Application**

***Students interested in tutoring should submit a completed Tutor Application to Joseph Bland (blandj@ecu.edu).*** Students with additional questions should contact Joseph Bland by email at blandj@ecu.edu.

*Top applicants will be contacted via email to schedule a virtual interview.*

**College Algebra CAVE Application Form**

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Banner ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Classification: Fr So Jr Sr Grad Major:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Year and Semester Plan to Graduate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Current overall G.P.A.: \_\_\_\_\_\_\_\_\_\_\_

Current Math G.P.A: \_\_\_\_\_\_\_\_\_\_\_

**Math History**:

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| --- | --- | --- | --- | --- |
| Course | School (if not ECU) | Semester | Teacher | Grade |
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**References: 3 professional or personal references (At least 1 ECU faculty member)**

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| --- | --- | --- | --- |
| Name | Address | Phone | Email |
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**Recent Work History:**

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| --- | --- | --- | --- |
| Name of Employer | Phone# | Start/End Dates | Job Title |
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**Recent Tutoring Experience:**

|  |  |  |
| --- | --- | --- |
| Name of Tutee | Phone# | Start/End Dates |
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